



Booking  
Information  
2012



*..all airport + transfers included!*

# Rates and Dates – Summer 2012

Why do parents **choose** Bucksmore for their children? In a word – **confidence**.

Teaching  
English,  
Promoting  
Understanding

## Open Pricing – No hidden extras!

Our price includes all of the following:

- Full English Language programme every week. The number of hours is dependent on the selected course.
- Free Trinity College of London Graded Examination in Spoken English\*
- English progress report and end of course certificate
- Insurance
- Two full day excursions each week with all entrance fees included
- Varied and exciting activity programme every afternoon and evening when students are on site
- One or two half day trips each week with all entrance fees included
- Airport transfers and meet and greet service from Gatwick and Heathrow airports\*\*
- Accommodation in a residential campus
- Full board (breakfast, lunch and dinner)

*\*Apart from Bucky Kids, World University Preparation and Three Capitals students \*\*If it is agreed that the student can arrive or depart on an irregular day, there will be an individual charge of £120 per journey. Stansted and Luton airports incur an additional charge of £120 per journey apart from students going to a Cambridge University college where transfers from Stansted airport are free of charge and transfers from Luton are £50 per journey.*

## Rates

Bucksmore - Plumpton	Dates:	Price Per Week
Bucksmore Summer	June 26th – August 14th 2012	£795
Bucky Adventure	July 10th – July 24th 2012	£995

Bucksmore - King Edward's School	Dates:	Price Per Week
Bucksmore Summer	July 10th – July 31st 2012	£850
Bucky Kids	July 10th– July 24th 2012	£1,050

Bucksmore - Corpus Christi	Dates:	Price Per Week
Bucksmore Young Leaders	July 3rd – August 14th 2012	£1,150
World University Preparation (UK)*	July 3rd – July 17th / July 17th – July 31st 2012	£1,350

*\* WUP will be run in 2 blocks of 2 weeks - the course will be repeated*

Bucksmore - Fitzwilliam College	Dates:	Price Per Week
Bucksmore Choice	July 3rd – July 17th / July 17th - July 31st 2012	£1,100
Bucksmore Cambridge	July 31st – August 14th 2012	£995

Bucksmore - Churchill College	Dates:	Price Per Week
Bucksmore Cambridge	July 3rd – July 31st 2012	£995

Bucksmore - St Hilda's College	Dates:	Price Per Week
Bucksmore Oxford	July 3rd – July 31st 2012	£995

Bucksmore - Culford School	Dates:	Price Per Week
Bucksmore Sport	July 10th – August 7th 2012	£975

Bucksmore - London, Edinburgh & Cardiff	Dates:	Price Per Week
Bucksmore Three Capitals	July 31st – August 14th 2012	£875

*\* Bucksmore Three Capitals runs for two weeks, it is not possible to attend only one week of this course.*

## Optional Extras (available only for students studying on 'Bucksmore Summer' Courses at King Edwards and Plumpton College)

Activity	Cost per week	No. of Sessions	Available at
Active English	£160	2x2 hour sessions	King Edwards & Plumpton
Pro-Tennis	£120	2x2 hours sessions	King Edwards
Horse-Riding (individual tuition)	£130	2x1 hour sessions	Plumpton

Parents trust our programmes to give their children a safe and memorable summer – something we've been doing with success, since 1978. This is because students:

- are treated as **individuals**
- discover **fresh approaches** to learning English
- mix with over **40 different nationalities**
- participate in an **unrivalled activity programme** - fun, sports, social and cultural
- enjoy plenty of **off-campus trips** to premier attractions
- are **personally met** by our own staff at the airport

Bucksmore is about **broadening horizons, self discovery, meeting new challenges** and **learning about others** from all over the world. We're proud of what we help your children achieve!

## ARRIVALS AND DEPARTURES

### London Heathrow and London Gatwick

Arrivals and departures are Tuesdays. All students arriving and departing on a designated Tuesday between 08:00 and 22:00 will receive a free airport transfer. On arrival they will be met personally by a Bucksmore representative. They will then be transferred to their chosen centre. On departure days a Bucksmore representative will take the students to the airport check in desk at the airport and ensure they are checked in.

### Luton and Stansted Airport

For students arriving and departing from these airports there will be a supplementary charge of £120 per journey. Students studying at a Cambridge University College, arriving and departing on designated dates are transferred from Stansted free of charge and from Luton at an additional charge of £50 per journey.

### Airport Transfer Request Form

Please make sure you fill in the Airport Transfer Request Form as soon as you know the flight details of your child/ren and send it to Bucksmore Head Office.

If you are making your own arrangements to arrive at the Centre, please let the Bucksmore Head Office know your arrival details as soon as possible so that we can inform the appropriate Centre Manager.

No refunds can be issued for students not using the airport transfer service.

## OPTIONAL EXTRAS - ACTIVITY OPTIONS

We offer a range of extras where children can receive personal coaching in small groups.

Before selecting one of these Optional Extras parents should bear in mind the following considerations:

- our regular afternoon programme is a very full and busy one. Therefore, children who take these options will miss out on some of the afternoon events.
- It is only possible to do 1 optional extra per week.
- If you have any queries, we will be happy to advise you.

## DAMAGE AND KEY DEPOSIT

In accordance with our School and College regulations students are asked to give a damage and key deposit to the respective Centre Manager on arrival in the event of a lost key or damage caused. The amount is £50 for Cambridge and Oxford University colleges. At King Edward's, Plumpton and Culford School the amount is £20. Students will be reimbursed once their key has been handed in to the Centre Manager and there has been no damage to their room or college facilities.

## NAME TAPES

If you would like name tapes to sew on underclothing, socks etc to minimise risk of loss in the laundry, we can supply these at a cost of £10 for 36 tapes. We need at least six weeks' notice to order these.

## INSURANCE

Insurance is included in our course fee. A summary of the cover provided for our programme is shown overleaf. Full terms and conditions are available on request.

## CANCELLATION POLICY

Cancellations must be made in writing to Bucksmore Head Office. Once a booking has been made and confirmed, cancellations incur penalties based on the following criteria: 30 days prior to arrival – 25% of total fees; 7-29 days – 50% of total fees; 0-6 days 100% of total fees. This does not apply to students not granted a visa. In this case a nominal administration fee will be charged.

## STUDENT BEHAVIOUR

Bucksmore Summer Programmes reserves the right to remove any student from a Bucksmore centre if their behaviour is deemed to be against the best interests of the programme. Bucksmore Summer Programmes will not be liable for any resulting costs.

## PAYMENT

### Payment is required not less than 8 weeks before arrival.

Where bookings are made within this period then payment will be expected by return.

*Students whose fees have not been paid in full will not be permitted to join the programme.*

Payment should be made direct to our UK bank account or by other acceptable means via our Head Office.

Other acceptable means include:

- Sterling cheque drawn on a UK bank
- Banker's draft
- Bank swift transfer
- Credit card (Visa, M/C) - there is a handling fee of 2% for credit card payment of balances.

Where payment is being made by bank transfer please ensure that your bank clearly shows your name and your **child's name** on the transfer advice, and return the Payment Advice form. Also, please ensure that the full invoiced amount is transferred without deduction of bank charges.

Cheques and other payments should be made payable to:

### "Bucksmore Education Ltd"

#### Sterling Payments

Bank details: NatWest, 2 Greenwich Church Street,  
Greenwich, London SE10 9BQ England  
Account No.: 73672009  
Sort Code: 60-09-16  
Swift Code: NWBKGB2L  
IBAN: GB95 NWBK 6009 1673 6720 09

## BOOKING – as easy as 1, 2, 3

### 1. Complete Booking Form

Complete all sections of the Booking Form after reading the explanatory notes.

Sign the Booking Form.

### 2. Submit Booking Form

Fax Booking Form to +44 208 293 1199

OR Mail Booking Form to Head Office

OR Email to [info@bucksmore.com](mailto:info@bucksmore.com)

OR Online booking - [www.bucksmore.com](http://www.bucksmore.com)

OR Call us on +44 208 312 8060 with credit card

### 3. Confirming Booking

We will confirm your booking.

Wait to receive our confirmation before booking flight tickets.

# BOOKING FORM SUMMER 2012

This form must be completed in full – for explanations, see “Rates & Dates”



## STUDENT'S DETAILS

First Name \_\_\_\_\_ Surname \_\_\_\_\_

Boy  Girl  Nationality \_\_\_\_\_ First Language \_\_\_\_\_

Date of Birth   /   /   Email \_\_\_\_\_

Passport Number (if visa required) \_\_\_\_\_

How long have you studied English? \_\_\_\_\_ Is this your first time at Bucksmore?  Yes  No

Have you taken a Trinity Spoken English Exam?  Yes  No

If yes what was your Grade and when did you take the exam? \_\_\_\_\_

Any health problems?  Yes  No (Please give details on separate sheet)

Any special dietary requirements?  Yes  No Details \_\_\_\_\_

How did you hear about Bucksmore?  Friend  Relative  Bucksmore Website  Other Website (please give details) \_\_\_\_\_

Agency  Other (please give details) \_\_\_\_\_

Attach a recent photograph here

## PARENTAL DETAILS

Title \_\_\_\_\_ First Name \_\_\_\_\_ Surname \_\_\_\_\_

Address \_\_\_\_\_

Town \_\_\_\_\_ Post Code \_\_\_\_\_ Country \_\_\_\_\_

Phone: Home \_\_\_\_\_ Work \_\_\_\_\_ Fax \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

EMERGENCY CONTACT Name \_\_\_\_\_ Phone \_\_\_\_\_

## CENTRES

Please tick  your preferred centre - Please tick a box for *each week* of your stay

	Jun 26- Jul 3	Jul 3- Jul 10	Jul 10- Jul 17	Jul 17- Jul 24	Jul 24- Jul 31	Jul 31- Aug 7	Aug 7- Aug 14
<b>Bucksmore - Plumpton</b>							
Bucksmore Summer (Ages 11-17)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bucky Adventure (Ages 13-17)			<input type="checkbox"/>	<input type="checkbox"/>			
<b>Bucksmore - King Edward's</b>			Jul 10- Jul 17	Jul 17- Jul 24	Jul 24- Jul 31		
Bucksmore Summer (Ages 12-17)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Bucky Kids (Ages 7-10) (one or two week option)			<input type="checkbox"/>	<input type="checkbox"/>			
<b>Bucksmore - Corpus Christi</b>		Jul 3- Jul 10	Jul 10- Jul 17	Jul 17- Jul 24	Jul 24- Jul 31	Jul 31- Aug 7	Aug 7- Aug 14
Bucksmore Young Leaders (Ages 15-18)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
World University Preparation (Ages 16-18)		<input type="checkbox"/>	<input type="checkbox"/>	/ <input type="checkbox"/>	<input type="checkbox"/>		
<b>Bucksmore - Fitzwilliam College</b>		Jul 3- Jul 10	Jul 10- Jul 17	Jul 17- Jul 24	Jul 24- Jul 31	Jul 31- Aug 7	Aug 7- Aug 14
Bucksmore Choice (Ages 14-17)		<input type="checkbox"/>	<input type="checkbox"/>	/ <input type="checkbox"/>	<input type="checkbox"/>		
Bucksmore Cambridge (Ages 14-17)						<input type="checkbox"/>	<input type="checkbox"/>
<b>Bucksmore - Churchill College</b>		Jul 3- Jul 10	Jul 10- Jul 17	Jul 17- Jul 24	Jul 24- Jul 31		
Bucksmore Cambridge (Ages 14-17)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Bucksmore - St Hilda's College</b>		Jul 3- Jul 10	Jul 10- Jul 17	Jul 17- Jul 24	Jul 24- Jul 31		
Bucksmore Oxford (Ages 14-17)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
<b>Bucksmore - Culford School</b>			Jul 10- Jul 17	Jul 17- Jul 24	Jul 24- Jul 31	Jul 31- Aug 7	
Bucksmore Sport (Ages 14-17)			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>London, Edinburgh &amp; Cardiff</b>						Jul 31- Aug 7	Aug 7- Aug 14
Bucksmore Three Capitals (Ages 14-17)						<input type="checkbox"/>	<input type="checkbox"/>

## OTHER SERVICES

**Airport Transfers?**  Yes  No

(If yes, an Airport Transfer Request Form will be sent to you with your confirmation)

**Name Tapes**  Yes  No

## OPTIONAL EXTRAS - IF REQUIRED

**OPTION 1 :** \_\_\_\_\_ **No. of Weeks** \_\_\_\_\_

**OPTION 2 :** \_\_\_\_\_ **No. of Weeks** \_\_\_\_\_

Please enter options and number of weeks required.  
**Please note that only ONE option per week is permissible.**

## Payment

### DEPOSIT

**A deposit of £400 must accompany this booking form**

Credit Card Payments:  MasterCard  Visa

Name of Cardholder (please print) \_\_\_\_\_

Card No.

Expiry Date      
*month year*

Signature \_\_\_\_\_

If you would like us to take full payment from this card 8 weeks before the arrival date please tick this box.

You will be notified by email before we take the full payment.

**Credit card payments are welcome for the deposit. If you wish to pay the balance by this method there is a handling fee of 2%.**

**For details of how to pay the balance of the fees, please see Rates & Dates.**

I agree to the terms as laid down in the Terms & Conditions. In case of illness or injury to the child, as the legal guardian, I hereby grant permission to Bucksmore & its agents to authorise any medical treatment advised by the attending medical consultant and I undertake to pay for any such treatment not covered by insurance. I understand that all fees and expenses must be settled prior to the start of the course and that failure to comply may result in the booking being cancelled.

Bucksmore Summer Programmes would like to make a picture diary of Bucksmore students taking part in summer school activities in 2012. Only parents and guardians will have access to this gallery. I agree that images of the child I am enrolling can be used in this way. If you don't agree please check box here.

SIGNED \_\_\_\_\_ Relationship (eg. Parent / Guardian) \_\_\_\_\_

Name \_\_\_\_\_ (Please print)

# Travel Insurance Group Policy Summary

(The full terms and conditions may be found in the Group Policy Document.)

## **BUCKSMORE SUMMER PROGRAMMES INTERNATIONAL STUDENT INSURANCE**

Bucksmore Summer Programmes has partnered with ACE European Group to provide you with your insurance whilst you study with us. We are working together to ensure you have adequate insurance for your time spent studying in the UK.

You will be covered under the Bucksmore Summer Programmes policy which has been specially designed for overseas students studying in the UK

### **KEY BENEFITS:**

#### MEDICAL EXPENSES - UNLIMITED

- If you are taken ill or have an accident we will pay your emergency medical bills and hospital costs that are not covered by the National Health Service
- Arranging repatriation if deemed necessary
- Dental or optical expenses necessary for the relief of pain or discomfort for the length of the stay

#### CANCELLATION - £3,000

- If you cancel the course prior to arrival due to an injury, illness or death to yourself or to a member of your family the student will be able to claim back the costs of pre paid travel and accommodation

#### COURSE FEES – UP TO £7,500

- If you have to cancel the course or cut it short due to death, serious injury or sudden illness of yourself or close relative, we will reimburse your pre-paid course fees appropriately

#### PERSONAL BELONGINGS – UP TO £1,000

- If any of your personal belongings are lost or damaged up to £1,000
- Money stolen from your person or while locked away will be replaced up to £250
- We will help replace your passport, or visa if they are lost or stolen up to £250

#### PERSONAL INJURY – UP TO £25,000

- Payment for permanent loss of, or loss of use of limbs or senses or death

#### LIABILITY - £1,000,000

- If you accidentally injure someone or damage their property, we will cover your legal liability

#### PRINCIPAL EXCLUSIONS

- The first £50 of each and every claim per incident claimed for by each insured person
- Any circumstances known prior to booking the trip that could reasonably be expected to give rise to a claim
- Valuables left unattended at any time unless in a safety deposit box or in your locked accommodation
- Medical treatment that can wait until the student returns home

### **USEFUL INFORMATION:**

#### HOW TO MAKE A CLAIM:

For Medical Assistance please call +44 20 7173 7798

Any Other Claim please call +44 (0)141 285 2999

*For a full copy of the policy please do not hesitate to contact us*

#### **Bucksmore Summer Programmes,**

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Bucksmore Education Limited